

# TEXAS STATE SOCIETY DAUGHTERS OF THE AMERICAN COLONISTS

## BYLAWS

*Adopted 17 Feb 2012*

*Amended 16 Feb 2013*

*Amended 15 Feb 2014*

*Amended 20 Feb 2015*

*Emended 19 Feb 2016*

### ARTICLE I – NAME

This Society shall be known by the title and name “Texas State Society Daughters of the American Colonists,” and shall also be known by the use of six capital letters, “TSSDAC,” with no periods between them.

### ARTICLE II – OBJECT

The object of this Society shall be Patriotic, Historical, and Educational; to make research as to the history and deeds of the American colonists, and to record and publish the same; to commemorate deeds of colonial interest; to inculcate and foster love of America and its institutions by all its residents; to obey its laws and venerate its flag—the emblem of its power and civic righteousness.

### ARTICLE III – MEMBERS

Section 1. The membership of TSSDAC shall be composed of the members in chapters of the National Society Daughters of the American Colonists in the State of Texas.

Section 2. Eligibility - Any woman who is a citizen of the United States of America, is of good moral character, and has attained her eighteenth year, shall be eligible to membership, provided that she shall be acceptable to the National Society and shall meet each of the following requirements (NSDAC BYLAWS 2015):

- a. Lineal descent - The applicant shall be of lineal descent from those men and women who were actual residents of America when it was under foreign government as colonies and who served in any of the following capacities prior to July 4, 1776:
  1. In battle under colonial authority
  2. Under the banner of Great Britain in North America in any of the wars in which the colonists participated
  3. All military and naval service of the colonies
  4. Furnished troops or funds
  5. Filled office of Governor, Lieutenant Governor or Deputy Governor
  6. Member or Delegate to Council or Assembly
  7. Member of House of Burgesses
  8. Deputy or Representative to the General Court
  9. Commissioner of the United Colonies, of Boundaries or Treaties, of Import or Excise, to the French or Indians

10. Secretary, Magistrate, Selectman, Justice, Judge of any Court of Law or Equity, Attorney, Advocate, Solicitor, Juryman, Sheriff, Constable, or other forms of civil service
  11. Founder or Trustee of any College in North America founded prior to 1775
  12. Minister of the Gospel or Commissary of the Bishops of London
  13. Member of the Committee of Safety of the Continental Congress, 1774 and 1775
  14. Member of the Council of Safety of 1689
  15. Signers of the Mayflower Compact and documented Mayflower passengers who arrived in Plymouth and resided in the colonies
  16. Speaker of the House of Deputies
  17. Physician or surgeon
  18. Member of Provincial Congress
  19. Signer of the Declaration of Independence
  20. Huguenot Refugee
  21. Signer of the Oath of Allegiance to Great Britain
  22. Original Land Owner, not inheritor
  23. Member of the London, Plymouth or Virginia Companies who actually came to the colonies, or the first immigrant descendant of any member of these companies who resided in the colonies
  24. Palatine Settler
  25. Covenanter from Scotland who actually came to the Colonies or the first immigrant descendant of a Covenanter from Scotland
  26. Saltzburger of Georgia
- b. Proof of eligibility - The applicant shall submit evidence of lineal descent. Legal adoption shall not qualify for lineal descent. References submitted shall be independent of any other lineage society.

#### ARTICLE IV – DUES, FEES, AND FISCAL YEAR DESIGNATION

Section 1. Annual Dues – The annual dues of TSSDAC shall be \$8 per member and shall be payable prior to October 1 for the succeeding fiscal year. Dues not received by the State Treasurer by October 1 shall incur a late fee of \$5 per member. From each member’s annual TSSDAC dues, \$1.00 shall be designated for State Assembly expenses; \$.50 for Educational Projects; and \$.40 for preservation of Historic Landmarks and Memorials.

Section 2. First dues payment for new members - State and national dues are due at the time a new application is submitted to National. Members admitted by the National Society after October 1 of any year do not pay additional state dues until October 1 of the following year.

Section 3. Registration Fees - Each member attending the State Assembly shall pay a \$10 registration fee if paid in advance. Each member attending the Fall Workshop shall pay a \$5 registration fee if paid in advance. Registration fees paid at the door will be \$15 and \$7, respectively.

Section 3. Fiscal year - The fiscal year of the TSSDAC shall begin on January 1.

#### ARTICLE V – OFFICERS

Section 1. Officers - The officers of the TSSDAC shall be State Regent, State First Vice Regent, State Second Vice Regent, State Chaplain, State Recording Secretary, State Corresponding Secretary, State Registrar, State Treasurer, State Historian, and State Librarian.

Section 2. Eligibility - To be eligible to hold the office of State Regent or State First Vice Regent, a proposed candidate shall first have served as a TSSDAC Chapter Regent and as a State Officer in another capacity. A candidate for any state office shall have been a member of the TSSDAC for at least four (4) years at the time of her election.

Section 3. Term of office - The terms of all State Officers shall be two (2) years or until their qualified successors are elected, with the exception of the State Registrar and State Treasurer, who may succeed themselves by vote of the TSSDAC; and there shall be no reelection to the same office until an interval of at least one term has elapsed. An officer who has served more than half a term shall be considered to have served one term. No State Officer shall serve more than six (6) consecutive years unless she becomes a candidate for State Regent or State First Vice Regent. The terms of all offices shall begin at the close of the General Assembly at which the elections of the State Regent and State First Vice Regent are confirmed, in person or in absentia.

Section 4. Maximum Officers from a Chapter - No chapter shall have more than two members serving as Elected State Officers during any one term.

Section 5. Vacancies in office - A vacancy in any state office shall be filled by appointment of the State Regent, subject to the approval of the State Executive Committee and State Board, to be recommended to the next State Assembly for confirmation.

Section 6. Honorary State Regents - In recognition of valuable service to the TSSDAC, a member who has served as State Regent for a full term of two years may be elected Honorary State Regent for life by a voice vote of the State Assembly immediately prior to her retirement from office. A majority shall elect.

## ARTICLE VI – NOMINATIONS AND ELECTIONS

Section 1. Nominating Committee.

- a. A Nominating Committee of five (5) members shall be elected at the State Assembly in even-numbered years, to serve for two years or until their successors are elected. This Committee shall nominate one candidate for each office to be presented for election at the State Assembly the following year.
- b. The members of the committee shall be elected from five different chapters. No chapter shall be represented on consecutive nominating committees and no member shall serve on two (2) consecutive Nominating Committees. Chapters may endorse candidates for state office. Endorsements shall be sent to the Chairman of the State Nominating Committee.
- c. At the close of the meeting at which it is elected, the Committee shall meet to select one of its members as chairman. The name of the chairman shall be reported to the TSSDAC and entered into the Minutes of the State Assembly.
- d. Vacancies on the Nominating Committee shall be filled by the Executive Committee; the ballot for such a vacancy may be taken via telephone, postal mail, or electronic mail.
- e. The chairman of the State Nominating Committee shall receive each candidate's written consent to serve.
- f. The names of candidates for office shall be listed in the Call to the State Assembly.

Section 2. Report of Nominating Committee - The report of the Nominating Committee shall be presented at the State Assembly in odd-numbered years. Nominations may be made from the floor,

provided that the consent of the nominee has been obtained and that she meets the eligibility requirements of these bylaws.

Section 3. Election - The officers of the TSSDAC shall be elected by ballot at the State Assembly every second year. Should there be but one candidate for each office and there is no dissenting voice, the vote may be taken by voice vote. A majority vote shall constitute election.

#### ARTICLE VII – DUTIES OF OFFICERS

##### Section 1. General.

- a. The officers of the TSSDAC shall perform the duties prescribed by the National and State Bylaws and the parliamentary authority adopted by the Society.
- b. Each State Officer shall type an annual report of less than 200 words and, before February 1, send one copy to the State Regent and one copy to the State Recording Secretary.
- c. By the close of the final General Assembly of an administration, each retiring State Officer shall deliver to her successor all TSSDAC records and property in her custody.

##### Section 2. State Regent.

- a. The State Regent shall be the executive officer and shall have general supervision of the affairs of the TSSDAC. She shall approve and sign all contracts regarding the TSSDAC. She shall preside at all meetings of the State Assembly, the State Board, the State Executive Committee, and any special meetings of the TSSDAC.
- b. She shall receive all State Officers and State Committee Chairmen statements of expenses from the State Treasurer, via postal or electronic mail, and shall approve payment of all checks to be drawn on the TSSDAC treasury.
- c. She shall appoint all state committees except the Nominating Committee; shall be an ex-officio member of all committees except the Nominating Committee; and shall appoint a State Parliamentarian.
- d. She shall send the names and addresses of the State Committee Chairmen to the respective National and Sectional Chairmen.
- e. She shall provide the State Corresponding Secretary with information for the Call to the State Assembly prior to the first week in January.
- f. She shall plan and prepare the program for the State Assembly.
- g. She shall be expected to visit each chapter of the TSSDAC during her term of office.
- h. She shall make an annual report to the State Assembly and the General Assembly. She shall send copies of the General Assembly report to the National Vice President of her Section by March 15, and to the National Recording Secretary and the National Yearbook Committee Chairman by April 1.
- i. Each year, by April 1, she shall report the names of all State Officers to the National Headquarters in a format approved by the National Society. Also, by April 1, she shall return the completed General Assembly Credentials Form to the General Assembly Credentials Chairman.
- j. She shall receive reimbursement commensurate with the costs incurred while fulfilling the required duties of her office. The amount of the reimbursement shall be \$1000.

Section 3. State First Vice Regent - In the absence or inability of the State Regent, the State First Vice Regent shall perform the duties of the office of State Regent and shall perform any other duties designated by the State Regent. The State First Vice Regent shall act as alternate for the State Regent at all meetings of the State and National Societies. She shall insure that protocol is followed.

Section 4. State Second Vice Regent - The State Second Vice Regent shall assist in the organization of new chapters and promote membership growth in the chapters. In the absence of the State Regent and the State First Vice Regent, the State Second Vice Regent shall perform the duties of the State Regent. She shall be in charge of producing the TSSDAC Yearbook at the end of her term.

Section 5. State Chaplain.

- a. The State Chaplain shall offer scripture and prayer at the meetings of the TSSDAC and shall conduct such religious services as occasion may require. She shall receive reports of deaths from the Chapter Chaplains and shall send notes of sympathy to the families of recently deceased members when possible. At each State Assembly she shall conduct a Memorial Service for all TSSDAC members in good standing who have died during the year.
- b. She shall report all deaths immediately to the National Chaplain using the Necrology Form provided by the National Society.

Section 6. State Recording Secretary - The State Recording Secretary shall record and be custodian of the minutes of the meetings of the State Assembly, State Board, and State Executive Committee. Following each meeting of the State Assembly and the State Board, she shall distribute minutes of the meeting within eight (8) weeks to the members of the State Board and the State Committee Chairmen.

Section 7. State Corresponding Secretary - The State Corresponding Secretary shall attend to all correspondence of the Texas State Society. She shall send notices of the State Society meetings and membership changes, and shall send all membership changes to the State Board and National Headquarters. In an election year, the names of candidates for office shall be listed in the Call to the State Assembly. Calls to the State Assembly should be sent to the State Board by the end of the first week in January.

Section 8. State Registrar.

- a. The State Registrar shall keep a card file (digital format acceptable) of the membership in the TSSDAC, including the names, addresses, dates of admission, national numbers, names and colonies of ancestors (original and supplemental), and chapters to which the members belong; and shall keep a file of the lineage papers of former members from disbanded chapters in the TSSDAC.
- b. She shall receive from Chapter Registrars and Chapter Treasurers all changes in membership by admission, transfer, resignation, removal for nonpayment of dues, reinstatement, death, or any change in name, phone number, email, or address.
- c. She shall forward the New Member List from NSDAC to the State Treasurer at the time it is received. For her report for TSSDAC State Assembly, the State Registrar shall confer with the State Treasurer in order to confirm an accurate member count.

Section 9. State Treasurer - The State Treasurer shall receive all dues and other funds of the TSSDAC and shall deposit them, in the name of the TSSDAC, in one or more banks or financial institutions that the State Board shall approve. The signatures of the current elected State Treasurer and the current elected State Regent shall be on the signature card at the financial institution(s) selected for the accounts of the Society. One signature only is required on the checks to carry out the financial business of the State Society. Within thirty (30) days after their receipt, the State Treasurer shall pay all approved expenses, as authorized by the State Regent, and shall file with the Chairman of the State Auditing Committee a documentary record of all such expenditures and other business transactions of the TSSDAC. She shall forward chapter and state donations to National Projects to the Office of the National Treasurer at National Headquarters. She shall have the accounts audited in order to prepare and present an annual

financial report at the State Assembly. She shall provide to National the information required for filing nonprofit organization tax forms annually. She shall order a gold filled Past State Regent's insignia and a Past State Regent sash which will be given to the State Regent at the end of her term. This is paid by the State Society.

Section 10. State Historian - The State Historian shall keep a record of historical activities of the TSSDAC and its chapters and shall prepare a State Historian's Book of news clippings, photographs, and other memorabilia of the TSSDAC and its chapters. She shall promote the National Historian's Project. She shall receive reimbursement commensurate with the costs incurred while fulfilling the required duties of her office. The amount of reimbursement shall be \$150 to be paid by July 1 of the first year of an administration.

Section 11. State Librarian - The State Librarian shall encourage the chapters of the TSSDAC to contribute gifts of money and appropriate books and manuscripts to the National Society Library. She shall keep an accurate record of the TSSDAC books and materials, and the location of their storage.

#### ARTICLE VIII – MEETINGS

Section 1. Fall Workshop - A yearly workshop shall be held in September of each year for the purpose of information and fellowship. All members are welcome to attend.

Section 2. Annual Meeting - The Annual Meeting of the TSSDAC shall be known as the Texas State Society Daughters of the American Colonists Assembly and shall be held during the third weekend (Friday through Sunday) of February, unless otherwise ordered by the State Board.

Section 3. Purpose of Annual Meetings - The State Assembly shall be for the purpose of receiving reports of State Officers, the State Board, State Committee Chairmen, and Chapter Regents; the biennial election of officers; and any other business that may arise. Reports of all State Officers, State Committee Chairmen, and Chapter Regents shall be sent to the State Regent and the State Recording Secretary by February 1 of each year. A Nominating Committee shall be elected in even-numbered years.

Section 4. Voting members - The voting members at the State Assembly or any special meeting of the TSSDAC shall be, by right of office, the State Officers, the Honorary State Regents, the National Officers and Honorary National Officers who are members of the TSSDAC, the Chapter Officers, and the delegates from the chapters. Each chapter shall be entitled to one additional delegate for every ten (10) members, or fraction thereof, in good standing. No voting member or delegate shall be entitled to more than one vote at the State Assembly.

Section 5. Special Meetings - Special meetings of the TSSDAC may be called by the State Regent, or the State Executive Committee, or upon the written request of at least two chapters. The purposes of the meeting shall be stated in the call. Except in cases of emergency, at least fifteen (15) days' notice shall be given.

Section 6. Quorum - At all meetings of the TSSDAC Assembly, nineteen (19) voting members shall constitute a quorum.

## ARTICLE IX – STATE EXECUTIVE COMMITTEE

Section 1. Composition - The elected officers of the TSSDAC and the Honorary State Regents, National Officers and Honorary National Officers who are members of the TSSDAC, shall constitute the State Executive Committee. It shall have general supervision of the affairs of the TSSDAC between meetings of the State Board.

Section 2. Meetings - The State Executive Committee shall hold meetings prior to the Fall Workshop and prior to the State Assembly for the purpose of making recommendations to the State Board.

Section 3. Special Meetings - Special meetings of the State Executive Committee may be called by the State Regent and shall be called upon the written request of three (3) voting members of the State Executive Committee, as described in Article X - State Board, Section 3, Special Meetings, and Section 4, Action without a Meeting, except that a quorum shall be five (5) voting members of the State Executive Committee.

Section 4. Minutes - The State Recording Secretary shall keep a record of any vote or action taken and is responsible for preparing minutes for all meetings.

## ARTICLE X – STATE BOARD

Section 1. Composition - The State Board shall be the State Officers, Honorary State Regents, National Officers and Honorary National Officers who are members of the TSSDAC, and Chapter Regents. The Chairmen of State Committees shall be State Board members without vote.

Section 2. Meetings - Meetings of the State Board shall be held at the call of the State Regent, at least twice a year. One meeting shall be in September immediately preceding the Fall Workshop, and the second meeting immediately preceding the State Assembly.

Section 3. Special meetings - Special meetings of the State Board may be called by the State Regent and shall be called upon the written request of five (5) voting members of the State Board. At the discretion of the State Regent, such meetings may be held in person or electronically and shall be held no later than fourteen days after the request is received by the State Regent.

- a. Notice of special meetings shall be sent electronically (FAX, phone, or e-mail) to all members of the State Board at least seven (7) days before the meeting. The notice shall include (1) the purpose of the meeting and only that business may be considered; and (2) instructions for participating in the meeting.
- b. All participants must be able to hear each other or communicate concurrently. Reasonable methods shall be taken to identify every person voting at the meeting.
- c. The State Recording Secretary shall keep a record of any vote or action taken and is responsible for preparing minutes for all meetings.

Section 4. Action without a Meeting - The State Board may also take action without a meeting by mail, fax, or email. Written consent of each action must be signed and dated by those directors approving the action. If less than unanimous written consent is obtained, at least a majority of the entire State Board must agree to the action and notice of the action taken shall be given to each voting member of the State Board who did not consent in writing to the action.

Section 5. Power and Authority - The State Board shall have all power and authority to conduct the business of the TSSDAC between meetings of the State Assembly, except that of modifying any action taken by the State Assembly, incurring any debt or liability other than the current expenses, or the expenditure of money for which the TSSDAC shall be held responsible.

Section 6. Duties - The State Board may make recommendations to the State Assembly.

Section 7. Quorum - At all meetings of the State Board, ten (10) voting members shall constitute a quorum.

#### ARTICLE XI – STATE COMMITTEES

Section 1. The State Standing and Special Committees.

- a. The Standing Committees of the TSSDAC shall be appointed by the State Regent after the adjournment of the General Assembly at which time the election of the State Regent is confirmed, in person or in absentia.
- b. The State Special Committees may be appointed by the State Regent when necessary or when authorized by the State Assembly or the State Board.
- c. The Standing Committees of the TSSDAC shall be: American Indian Scholarship, Auditing, Bylaws, College of the Ozarks, Colonial and Genealogical Records, Colonial Courier, Colors (Flag Custodian), Finance, Flag of the United States of America, Golden Acorns, Grammer-Massengill Scholarship Fund, Historic Landmarks and Memorials, National Awards, National Defense, National Headquarters, National President’s Project, Patriotic Education, Public Relations, State Regent’s Project, Technology, Veterans Services, and Yearbook.
- d. State Committee Chairmen report to their respective Sectional Committee Chairman as listed in the current National Yearbook. The State Regent shall appoint a corresponding State Standing Committee for each National Committee with Sectional Committee Chairman.

Section 2. The State Finance Committee - The State Treasurer shall serve as chairman of the State Finance Committee, which shall be authorized to study the financial assets of the general fund and to make recommendations to the State Board. The chairman and her committee shall prepare the State Budget. All projects involving the spending of money shall be referred to the Finance Committee for recommendation of the amount to be spent.

#### ARTICLE XII – PARLIAMENTARY AUTHORITY

Section 1. Parliamentary Law - The rules contained in the current edition of *Roberts Rules of Order, Newly Revised* shall govern the TSSDAC in all cases to which they are applicable and in which they are not inconsistent with these bylaws or the Bylaws of the National Society.

Section 2. Controlling Documents - This TSSDAC shall also be governed by any special rules the National Society may adopt, and by the policy of the National Society as contained in the National Society’s Yearbook, Handbook, and Ritual.

## ARTICLE XIII – AMENDMENTS

### Section 1. Process.

- a. These bylaws may be amended by a two-thirds vote at any annual State Assembly, provided that a copy of the proposed amendments has been sent to all State Officers, Honorary State Regents, National Officers and Honorary National Officers who are members of the TSSDAC, and Chapter Regents at least thirty (30) days prior to the State Assembly; and provided further, that such amendments have been proposed by the State Board, a committee authorized by the State Assembly, or by a chapter.
- b. An amendment proposed by a chapter shall be endorsed by another chapter.

Section 2. Timing of Effect - Amendments to these bylaws shall take effect at the close of the State Assembly at which they have been adopted, unless the motion to adopt shall state otherwise.

Section 3. Amendments to National Bylaws - Any amendment adopted by the National Society Daughters of the American Colonists affecting the work of this TSSDAC or the chapters in the state shall become the law of the TSSDAC and the chapters without further notice.

## ARTICLE XIV – DISSOLUTION

Section 1. Instructions - In the event of disbandment, the TSSDAC shall comply with the rules stated in Article XIV, Section 10, of the National Bylaws.

Section 2. Authority of National Board Required - The TSSDAC shall not disband without the approval and authority of the National Board upon recommendation of the State Regent.

Section 3. Lineage Papers - In the event of disbandment, all lineage papers in the file of the State Registrar shall be sent to the National Headquarters.

Section 4. Membership - TSSDAC members in good standing may transfer, upon written invitation, to a chapter or another state society without chapters; resign; or shall automatically become members-at-large. The TSSDAC shall notify the National Organizing Secretary of the membership changes of the members.

Section 5. Funds - If it is necessary for the TSSDAC to disband: all debts of the TSSDAC shall be paid; any property which has been loaned to the TSSDAC shall be returned; any funds remaining in the treasury after the payment of all debts shall be contributed to National Projects of the National Society, as designated by the members; no money shall inure to a member or individual as specified in Section 501(c)3 of the Internal Revenue Code, any amendments or corresponding section of any future Federal Tax Code.

## STANDING RULES OF THE TEXAS STATE SOCIETY

*Amended 17 Feb 2012*

*Amended 15 Feb 2014*

*Amended 20 Feb 2015*

*Emended 19 Feb 2016*

### State Yearbook

1. The biennial report of the Texas State Society shall be known as the State Yearbook. It shall be compiled by the State Second Vice Regent with the assistance of the State Recording Secretary and the State Treasurer and shall include Bylaw changes made by TSSDAC and NSDAC (refer to NSDAC Board and Assembly Minutes).
2. The State Yearbook shall be distributed electronically free of charge to the State Board (ART. X, Section 1).
3. A TSSDAC Directory, if compiled, shall be produced and distributed electronically free of charge to the State Board (ART. X, Section 1).

### Grammer-Massengill Scholarship Fund

History: In the late 1990's, the Grammer-Massengill Scholarship fund was composed of the Texas Society Student Assistance Award, established by Mrs. Norma Grammer and the Massengill Scholarship Fund, established by Mrs. Nan Massengill. These funds were later augmented by Mrs. Dorothy Peterson's State Regent's Project and the Educational Projects allocation established by Standing Rule.

4. The Grammer-Massengill Scholarship shall be given to a worthy student attending a college or university in the locale of the region hosting the State Assembly. The State Regent shall oversee this project. The hostess chapters will assist her in the selections of recipients. Never is the amount given to be taken from the principal of the fund and never is it to be awarded to a graduate student. There shall be no stipulation as to grade points or major. In the event the awards are not given one year, the accrued interest shall be deposited into the principal of the fund. The Grammer-Massengill Scholarship shall be set to a standard \$1,000.
5. The Grammer-Massengill Scholarship shall be paid annually from the interest accrued in the Grammer-Massengill Scholarship Fund and other funds, if necessary, for the balance.

### Texas State Society Projects

6. Donating to Fisher Houses in Texas will be a project of the TSSDAC. These donations will be reported to the Chapter Regent who, in turn, will report these to the TSSDAC Veterans Service Committee Chairman. "Fisher House Donations: Cash and Donated Items" shall be added as an entry on the TSSDAC Veterans Service Committee Report Form.

## State Assembly

7. A time of gift giving will be observed at each State Assembly. Each chapter is urged to bring their contribution with them. No pledges shall be made for a chapter without the signature of the Chapter Regent and Treasurer on the written pledge. In an election year, such contributions shall go to Project of the State Regent-Elect unless otherwise specified.

8. The State Society shall be divided into five regions for the rotation in hosting the State Assembly. Chapters within each region shall share the responsibility for hosting. Any proposal to reallocate the division of chapters into regions shall be referred to the Executive Committee.

9. The Texas State Assembly is the financial responsibility of TSSDAC, with the State Regent and State Treasurer working in cooperation with the hostess chapter(s). Each member of TSSDAC attending is expected to pay for her registration, meals, and accommodation. Monies received by the hostess chapter(s) for registration, meals, and other official functions shall be remitted promptly to the State Treasurer. The State Treasurer will be responsible for using such monies received, as well as the \$1.00 per member allocation from Standing Rule #1, to pay for the following items:

- Hotel and other deposits
- Meeting Rooms
- Banquets and other officially sponsored events, including speakers and guests
- An event hosted by the State Officers Club
- Memorial Service
- Meals or other function costs of Grammer-Massengill Scholarship winner(s) and one counselor or other guest per winner
- Accommodations and meals of one National Officer per year, if funds permit.
- Printed programs.

10. The following items shall be the responsibility of the hostess chapter(s); however, they may apply to be reimbursed for these items to a maximum cost of \$400:

- Decorations
- Welcome bags
- Door prizes
- Guests of the local chapter (i.e., mayor or other official if invited)
- Additional guests (beyond one guest) of the Grammer-Massengill Scholarship winner(s), if any
- Other items which may be included (i.e., trips to local historical areas, tours, etc.)

## State Regent

11. The State Regent shall receive the insignia of her office at the time of her installation at General Assembly. The insignia and sash shall be given to her by the outgoing State Regent or in her absence, a past State Regent.

12. Each State Regent may adopt a State Regent's Project which is in line with the object of the National and State Societies. Her project should be approved by the State Executive Committee and should be completed by the end of her term. Any unexpended funds in her Project shall be donated to the Fisher Houses in Texas. Chapters are encouraged to include the State Regent's Project in their annual budgets.

13. When a State Regent leaves office at the end of her two-year term, she is presented with a gold filled insignia denoting her service as a Past State Regent and a Past State Regent sash, which become her property. The pin and sash are to be ordered by the State Treasurer, paid for by the State Society, and presented at the General Assembly to the former State Regent, if present, or at the Fall Workshop.

#### Chapter Directives

14. Chapter Regents shall distribute TSSDAC meeting notices, agendas, proposed amendments, minutes, the State Yearbook, and the State Directory (if applicable) to their chapter members.

15. Chapter Registrars and Chapter Treasurers shall send all membership changes, including application approvals, to the State Registrar and the State Treasurer.

16. Chapter Registrars, upon notification of a member's approved supplemental application, shall immediately notify the State Registrar.

17. Chapter Treasurers shall send TSSDAC new member dues to the State Treasurer at the time a new application is submitted to National.

#### Miscellaneous

18. The reporting period for State Officer, Committee, and Chapter reports shall coincide with the State and National Society fiscal year, January 1 through December 31.

19. The State Historian's Book shall include State Society and Chapter materials for the State Regent's term.

20. The State Officers Club is comprised of all current and former state officers of the Texas State Society. The objective of the Club is to raise money for TSSDAC-related projects.

21. Amendments to these rules may be proposed by members, the Bylaws Committee, or the State Board for adoption by the State Assembly. These rules may be suspended at any State Assembly by a majority vote. Otherwise, they remain in effect until amended by the State Assembly, either by a two-thirds vote without notice; or by a majority vote if submitted to the Bylaws Committee in time its members to review and give two weeks' notice to the State Board.

#### Useful Links

National Website: [www.nsdac.org](http://www.nsdac.org)

National Email: [hqnsdac@verizon.net](mailto:hqnsdac@verizon.net) or [admin@nsdac.org](mailto:admin@nsdac.org)

National Communications Coordinator email: [cc@nsdac.org](mailto:cc@nsdac.org)

(answers general questions from members and from non-members, alike)

Texas Website: [www.txdac.org](http://www.txdac.org)

Texas Google Group: <http://groups.google.com/group/tssdac>

Technical and Website Issues: [webmaster@nsdac.org](mailto:webmaster@nsdac.org) OR [webmaster@txdac.org](mailto:webmaster@txdac.org)

(Technology: [technology@nsdac.org](mailto:technology@nsdac.org) )